



**KINGSBROOK**  
JEWISH MEDICAL CENTER  
Office of Medical Staff Services  
718.604.5207/5208 – Telephone  
718.604.5771 – Fax

**INFORMATION PACKET FOR RESIDENT/FELLOW APPLICANTS**

This is to acknowledge receipt of the following items:

1. An unsigned copy of the house staff officer agreement that you would be expected to sign if matched to the program;
2. Institutional policy regarding visa status and eligibility for appointment to a residency or fellowship position;
3. A copy of the salary schedule for the various PGY levels.

\_\_\_\_\_  
Printed name of applicant

Date

\_\_\_\_\_  
Signature

## **INFORMATION FOR RESIDENT/FELLOW APPLICANTS**

In choosing house staff, the institution shall follow the guidelines and policies set forth by the Accreditation Council for Graduate Medical Education and New York State for appointment of medical house staff. In summary, appointments at P.G.Y.-1 level shall be made from graduates of recognized U.S. medical or osteopathic schools or graduates of foreign medical schools who fulfill the requirements of the Accreditation Council for Graduate Medical Education and New York State for such appointments.

For departments having a large number of foreign medical school graduate applicants, the Department Director may utilize E.C.F.M.G./F.M.G.E.M.S. or FLEX scores as criteria for interviewing the candidates. It is expected that all residents will provide acceptable references as well as all pertinent documentation of their education and prior training. A personal interview shall be required for making a recommendation for final appointment.

At the personal interview, such criteria such as knowledge, ability to reason medically, appearance, ability to communicate, humanistic traits, attitude and others may be taken into account. At the time of interview, applicants shall be informed of the professional staff as well as of other benefits such as financial support, vacations, sick leave, death insurance, and professional liability insurance coverage through the hospital's self-insured actuarially funded trust program. This orientation shall be reiterated at the time of starting the residency.

For appointments at levels higher than P.G.Y. 1, in addition to a personal interview and good references, a satisfactory explanation of why the candidate left the previous program before completion must be provided.

The Director of each department may decide whether to participate in the N.R.M.P. (National Resident Matching Program) or to recruit his/her house staff directly or to use both methods of selecting residents.

In selecting applicants who are currently fourth-year medical students, the National Resident Matching Program will be utilized.

It is the policy of the institution NOT TO sponsor those applicants with H-1 and J-1 visas. Residents/fellows must have an I.N.S. permanent resident card, work authorization card or must be a United States citizen.

### **WAGES**

The institution shall pay the following minimum salary rates to residents and fellows:  
(These rates may change according to union contract)

PGY Level	Current
1	\$51,514.00
2	\$56,137.00
3	\$61,597.00
4	\$63,209.00
5	\$65,234.00
6	\$66,908.00
7	\$70,251.00
8	\$71,923.00